



A J INSTITUTE OF ENGINEERING AND TECHNOLOGY

NH-66, Kottara Chowki, Mangaluru -575006, Karnataka, INDIA

A Unit of Laxmi Memorial Education Trust®

(Approved by AICTE, New Delhi. Affiliated to Visveswaraya Technological University, Belagavi)

Department of Computer Science and Engineering

DATE-04-10-2019

To

The Principal,
AJIET Mangalore

Subject: Request for Permission to conduct talk titled "From Words to Actions: Developing Assertive Communication" for second Year CSE Students.

Respected Sir,

I am writing on behalf of the CSE Department to seek your gracious permission to organize a talk titled "From Words to Actions: Developing Assertive Communication" for second Year CSE Students.

Details of the proposed training are as follows:

- **Date:** 11/10/2019
- **Timings:** 10:00am-12:00pm
- **Venue:** AJIET

Your approval will significantly benefit our students.

Warm regards,

HOD, CSE, AJIET

Principal

A.J. Institute of Engineering & Technology
Mangaluru - 575 006

